



Facility Usage & Fees

This sheet will provide you with important information about how we handle facility use here at Gibbon Baptist Church. Requests to use the Gibbon Baptist facility are routed through our staff and must be approved by the Board of Trustees. Since we consider funerals and weddings to be Christian worship services, these events require approval by the Board of Deacons.

Our facility is not open to public usage. The Board of Trustees may approve events for the good of the community on a case-by-case basis. Events of a commercial or political nature will not take place in the church facility. Alcohol is not allowed on church premises including the parking lot.

Weddings for Church Family

- Custodial fee: \$75 (mandatory)
- Organist/pianist: \$75
- Sound system: \$75

Weddings for Non Church Family

- Sanctuary use: \$275 (mandatory, includes custodial fee)
- Organist/pianist: \$75
- Sound system: \$75
- Pastor's fee: \$300 (includes counseling time and materials)
- Fellowship Hall use: \$200

If not using our organist, the couple needs to contact our organist for instructions. Only our organist is allowed to use the clavinova. Only our trained personnel are allowed to run the sound system.

Other Events

- Baby or bridal showers for church family: \$25
- Anniversary or graduation for church family: \$75
- Church facility is not open for public usage. The trustees may approve events for the good of the community on a case-by-case basis.

Once a facility use request has been approved, our staff will place your event on the church calendar only after the appropriate fees are paid. Fees will be refunded if your event is

cancelled, with the exception of the pastor's fee for non church family weddings. Whenever the church facility is in use, a church member must be present.

Other Church Property

- The old wooden chairs and the old banquet tables stored by Dan and Cheryl Clevenger are available for church family only to borrow, upon approval by the Trustees.
- No other chairs or tables may be removed from the church facility.
- The clavinova may not be removed from the church facility.
- Trustees may approve exceptions to these rules for community events.
- The organ, piano, clavinova, and drums are not to be moved. Drums may be covered by church panels if desired. No electronics are to be unplugged.

Next Steps

If you have any questions or would like to begin plans for an event at Gibbon Baptist Church, please contact Elaina, our church secretary, anytime at 308-468-5323 or office@gibbonbaptist.org.